

കൊച്ചി ശാസ്ത്ര സാങ്കേതിക സർവ്വകലാശാല
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

No. CUSAT/AUDIT(C).C1/13233/2021

KOCHI-22

Dated: 17.10.2025

CIRCULAR

Sub:- Submission of annual life certificate by pensioners reg:

All pensioners/Family pensioners are directed to submit their annual life certificate on or before **30th November 2025**.by either of the following means from **1st November 2025**.

- By physically present at Audit C section, CUSAT for signing the register of annual mustering
- Duly filled Annual Life certificate form attested by gazetted officer through post/direct addressing to Finance Officer ,CUSAT [ALC form available in the CUSAT web site www.cusat.ac.in-Intranet-Finance wing-Forms-Pension]
- Digitally through the Jeevan Pramaan portal (<http://jeevanpramaan.gov.in>) from any Citizen Service Centers/ Akshaya Kendras/ Post Offices/Banks

Family pensioners are directed to submit the certificate for non-remarriage/non employment form duly filled and attested by gazetted officer along with the life certificate .{Available in the CUSAT web site www.cusat.ac.in-Intranet-Finance wing-Forms-Pension}

While generating DLC through Jeevan Pramaan, pensioners must be in possession with their Aadhaar card, Bank passbook of the pension receiving account and mobile phone (for receiving the OTP generated) and the Pension sanctioning and Pension disbursing agency must be entered as Cochin University of Science and technology only.

CMA Girish Kumar P G *

Finance Officer

Finance Officer

* This is a computer generated document. Hence no signature is required.